

Head of Finance and Administration

Salary £45,000

Waterloo, London SE1

Raleigh is a charity with twenty five year experience of running overseas adventure and challenge expeditions designed to develop leadership skills and support the personal growth of young people from all nationalities and backgrounds, including those who are disadvantaged. Founded in 1984 as Operation Raleigh, our programmes run in Malaysian Borneo, Costa Rica & Nicaragua and India.

With an income of circa £3million p.a. the charity employs 40 people in the UK and overseas. Around 700 young people aged between 17 and 24, and 200 volunteer staff members, participate in its various programmes each year.

Raleigh has an exciting opportunity for an enthusiastic, experienced finance professional to work with the Chief Executive to take the financial strategic plan and its delivery forward.

If you enjoy a mix of operational and strategic delivery and can work effectively with diverse teams within the UK and abroad then we want to hear from you. The production of statutory accounts and audit responsibility is essential as is a high degree of IT literacy.

For further information please see www.raleighinternational.org/work-for-raleigh

To apply please email a CV and a supporting statement broadly addressing the person specification to sandy.pfeifer@raleigh.org.uk

Closing date: July 7th

Final interviews: week commencing July 27th

